



**Budget - Public Hearing  
Agenda Summary  
Budget Public Hearing  
Tuesday, May 10, 2016  
1:00 PM**

Prescott Campus, Building 3, Room 119  
1100 E. Sheldon Street  
Prescott, AZ

*Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.*

*Pursuant to A.R.S. §38-431.03.A.2 and A.3, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law. As indicated in the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.*

*Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Karen Jones at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.*

*Please note that agenda item times are for planning purposes only and do not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting. Members of the public wishing to attend those subsequent hearings or meetings are advised to arrive at the time that the first hearing or meeting is scheduled to begin.*

| Item No. | Item   | Time Req. | Start Time | Ref No. |
|----------|--|-----------|------------|---------|
| 1        | Call to Order - PROCEDURAL   | 1         | 1:00 PM    | 626441  |
| 2        | FY 2016 - 2017 Yavapai County Community College District Budget Overview - INFORMATION | 12        | 1:01 PM    | 626442  |
| 3        | Public Comment - INFORMATION   | 16        | 1:13 PM    | 626443  |
| 4        | ADJOURNMENT - PROCEDURAL   | 1         | 1:29 PM    | 626444  |

**Presenter :** Patricia McCarver      **Start Time :** 1:00 PM      **Item No :** 1  
**Proposed By :** Patricia McCarver      **Time Req :** 1  
**Proposed :** 2/16/2016      **Item Type :** Procedure Item

| Policy No. | Description  | Ref No |
|------------|--|--------|
| 3.4        | To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation. | 558881 |

**Description :** Call to Order - PROCEDURAL

**Details :**

**Attachments :**

No Attachments

**Presenter :** Patricia McCarver      **Start Time :** 1:01 PM      **Item No :** 2  
**Proposed By :** Patricia McCarver      **Time Req :** 12  
**Proposed :** 2/16/2016      **Item Type :** Information Item

| Policy No. | Description  | Ref No |
|------------|--|--------|
| 2.3        | The President shall not allow annual financial planning and budgeting that deviates materially from the Board's Ends' priorities, jeopardizes financial solvency, fails to be part of a multi-year strategic management plan, or violates applicable statutes. | 560658 |

**Description :** FY 2016 - 2017 Yavapai County Community College District Budget Overview - INFORMATION

**Details :** Dr. Clint Ewell, Vice President for Finance and Administration, will present the 2016-2017 Budget.

**Attachments :**

| Title                           | Created      | Filename                        |
|---------------------------------|--------------|---------------------------------|
| PUBLIC NOTICE.pdf               | May 02, 2016 | PUBLIC NOTICE.pdf               |
| FY2016-17 Board Budget Book.pdf | May 05, 2016 | FY2016-17 Board Budget Book.pdf |

**PUBLIC NOTICE**

**YAVAPAI COMMUNITY COLLEGE DISTRICT**

**PUBLIC HEARING AND SPECIAL BOARD MEETING NOTICE**

Notice is hereby given to the residents and taxpayers of the Yavapai County Community College District that the District Governing Board will hold a Public Hearing and a Special Board Meeting for consideration of the proposed Budget for the 2016-2017 fiscal year.

The Hearing will be held on Tuesday, May 10, 2016, at 1:00 p.m. at the Yavapai College Prescott Campus - Building 3, Room 119, 1100 E. Sheldon Street, Prescott, AZ. A Special Board Meeting for the purpose of adopting the District's 2016-2017 Budget shall be held immediately following the Hearing at the same location.

Other than additional Property Tax revenues from new construction, please note that the College is NOT requesting an increase in property tax levy for the coming fiscal year.

The Budget will be posted on the Yavapai College website ([www.YC.edu/Budget](http://www.YC.edu/Budget)) on April 20, 2016. Budget data will conform to mandates of law specified in A.R.S. 15-1461 concerning the advertisement and publication of budget information. Yavapai County Community College District is in compliance with primary tax levy limitation for 2016-2017 assessed valuation estimates. It is the intent of the District to be in full compliance with all applicable provisions of A.R.S. 42-17051. When actual 2016 assessed valuation amounts are determined, the District primary tax levy proposed for 2016-2017 will be adjusted, if necessary, to meet legal requirements.

# Yavapai College Proposed Budget



FY2016–2017

Presented to the District Governing Board May 10, 2016

life explored

Career & Technical Education Center  
Chino Valley Center  
Prescott Campus  
Prescott Valley Center  
Sedona Center  
Verde Valley Campus

**OFFICIAL BUDGET FORMS**  
**YAVAPAI COUNTY COMMUNITY COLLEGE DISTRICT**  
**FISCAL YEAR 2017**

**YAVAPAI COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD**

|                       |                             |
|-----------------------|-----------------------------|
| Mr. Raymond Sigafoos  | Member, District 1          |
| Ms. Deb McCasland     | Member, District 2          |
| Mr. Albert Filardo    | Member, District 3          |
| Dr. Patricia McCarver | Chair, District 4           |
| Mr. Steve Irwin       | Board Secretary, District 5 |

**YAVAPAI COLLEGE ADMINISTRATION**

|                       |  |
|-----------------------|--|
| Dr. Penelope H. Wills | President  |
| Mr. Scott Farnsworth  | Interim VP for Instruction and Student Development                     |
| Dr. Clint Ewell       | VP of Finance & Administrative Services                                |
| Mr. Steve Walker      | VP of College Advancement and the Executive Director of the Foundation |

**YAVAPAI COUNTY COMMUNITY COLLEGE DISTRICT**

**BUDGET FOR FISCAL YEAR 2017  
SUMMARY OF BUDGET DATA**

|  | <u>Budget<br/>2017</u> | <u>Budget<br/>2016</u> | <u>Increase/Decrease<br/>From Budget 2016<br/>To Budget 2017</u> |                      |
|--|------------------------|------------------------|--|----------------------|
|  |                        |                        | <u>Amount</u>  | <u>%</u>             |
| <b>I. CURRENT GENERAL AND PLANT FUNDS</b>  |                        |                        |  |                      |
| <b>A. Expenditures:</b>  |                        |                        |  |                      |
| Current General Fund   | \$ 44,161,000          | \$ 44,110,000          | \$ 51,000  | 0.1%                 |
| Unexpended Plant Fund  | 11,648,400             | 12,820,900             | (1,172,500)  | -9.1%                |
| Retirement of Indebtedness Plant Fund  | 6,896,000              | 6,922,700              | (26,700)   | -0.4%                |
| <b>TOTAL</b>   | <u>\$ 62,705,400</u>   | <u>\$ 63,853,600</u>   | <u>\$ (1,148,200)</u>  | <u>-1.8%</u>         |
| <b>B. Expenditures Per Full-Time Student Equivalent (FTSE):</b>  |                        |                        |  |                      |
| Current General Fund   | \$ 11,441 /FTSE        | \$ 11,028 /FTSE        | \$ 413 /FTSE   | 3.7%                 |
| Unexpended Plant Fund  | \$ 3,018 /FTSE         | \$ 3,205 /FTSE         | \$ (188) /FTSE   | -5.8%                |
| Projected FTSE Count   | <u>3,860</u>           | <u>4,000</u>           |  |                      |
| <b>II. TOTAL ALL FUNDS ESTIMATED PERSONNEL COMPENSATION</b>  |                        |                        |  |                      |
| Employee Salaries and Hourly Costs   | \$ 28,670,000          | \$ 28,414,000          | \$ 256,000   | 0.9%                 |
| Retirement Costs   | 2,876,000              | 2,845,000              | 31,000   | 1.1%                 |
| Healthcare Costs   | 3,661,000              | 3,559,000              | 102,000  | 2.9%                 |
| Other Benefit Costs  | 2,790,000              | 2,827,000              | (37,000)   | -1.3%                |
| <b>TOTAL</b>   | <u>\$ 37,997,000</u>   | <u>\$ 37,645,000</u>   | <u>\$ 352,000</u>  | <u>0.9%</u>          |
| <b>III. SUMMARY OF PRIMARY AND SECONDARY PROPERTY TAX LEVIES AND RATES</b>   |                        |                        |  |                      |
| <b>A. Amount Levied:</b>   |                        |                        |  |                      |
| Primary Tax Levy   | \$ 43,228,500          | \$ 42,667,700          | \$ 560,800   | 1.3%                 |
| Secondary Tax Levy   | 4,974,800              | 4,967,900              | 6,900  | 0.1%                 |
| <b>TOTAL LEVY</b>  | <u>\$ 48,203,300</u>   | <u>\$ 47,635,600</u>   | <u>\$ 567,700</u>  | <u>1.2%</u>          |
| <b>B. Rates Per \$100 Net Assessed Valuation:</b>  |                        |                        |  |                      |
| Primary Tax Rate   | 1.8439                 | 1.8721                 | (0.0282)   | -1.5%                |
| Secondary Tax Rate   | 0.2122                 | 0.2180                 | (0.0058)   | -2.7%                |
| <b>TOTAL RATE</b>  | <u>2.0561</u>          | <u>2.0901</u>          | <u>(0.0340)</u>  | <u>-1.6%</u>         |
| <b>IV. MAXIMUM ALLOWABLE PRIMARY PROPERTY TAX LEVY FOR FISCAL YEAR 2017 PURSUANT TO A.R.S. §42-17051</b>   |                        |                        |  | \$ <u>46,921,021</u> |
| <b>V. AMOUNT RECEIVED FROM PRIMARY PROPERTY TAXES IN FISCAL YEAR 2016 IN EXCESS OF THE MAXIMUM ALLOWABLE AMOUNT AS CALCULATED PURSUANT TO A.R.S. §42-17051</b> |                        |                        |  | \$ <u>-</u>          |

**YAVAPAI COUNTY COMMUNITY COLLEGE DISTRICT**  
**BUDGET FOR FISCAL YEAR 2017**  
**RESOURCES**

|  | CURRENT FUNDS           |                            |                           | PLANT FUNDS                      |                                       | Other Funds<br>2017 | Total<br>All Funds<br>2017 | Total<br>All Funds<br>2016 | %<br>Increase/<br>Decrease |      |
|--|-------------------------|----------------------------|---------------------------|----------------------------------|---------------------------------------|---------------------|----------------------------|----------------------------|----------------------------|------|
|  | General<br>Fund<br>2017 | Restricted<br>Fund<br>2017 | Auxiliary<br>Fund<br>2017 | Unexpended<br>Plant Fund<br>2017 | Retirement of<br>Indebtedness<br>2017 |                     |                            |                            |                            |      |
| <b>BEGINNING BALANCES-July 1*</b>  |                         |                            |                           |                                  |                                       |                     |                            |                            |                            |      |
| Restricted   | \$                      | 417,000                    | \$                        | \$                               | 714,000                               | \$                  | 1,131,000                  | \$                         | 1,115,000                  | 1.4% |
| Unrestricted   | 8,543,000               |                            | 399,000                   | 9,533,000                        |                                       |                     | 18,475,000                 | 16,579,000                 | 11.4%                      |      |
| Total Beginning Balances   | \$ 8,543,000            | \$ 417,000                 | \$ 399,000                | \$ 9,533,000                     | \$ 714,000                            | \$                  | \$ 19,606,000              | \$ 17,694,000              | 10.8%                      |      |
| <b>REVENUES AND OTHER INFLOWS</b>  |                         |                            |                           |                                  |                                       |                     |                            |                            |                            |      |
| Student Tuition and Fees   |                         |                            |                           |                                  |                                       |                     |                            |                            |                            |      |
| General Tuition  | \$ 9,543,000            |                            | \$ 892,300                | \$                               | \$                                    | \$                  | \$ 10,435,300              | \$ 11,805,200              | -11.6%                     |      |
| Out-of-District Tuition  | 75,000                  |                            |                           |                                  |                                       |                     | 75,000                     | 75,000                     |                            |      |
| Out-of-State Tuition   | 573,000                 |                            |                           |                                  |                                       |                     | 573,000                    | 685,000                    | -16.4%                     |      |
| Student Fees   | 310,000                 |                            |                           |                                  |                                       |                     | 310,000                    | 303,000                    | 2.3%                       |      |
| Tuition and Fee Remissions or Waivers  | 250,000                 |                            |                           |                                  |                                       |                     | 250,000                    | 250,000                    |                            |      |
| State Appropriations   |                         |                            |                           |                                  |                                       |                     |                            |                            |                            |      |
| Maintenance Support  | 800,000                 |                            |                           |                                  |                                       |                     | 800,000                    | 890,300                    | -10.1%                     |      |
| Maintenance Support - STEM   |                         | 774,400                    |                           |                                  |                                       |                     | 774,400                    | 805,700                    | -3.9%                      |      |
| Equalization Aid   |                         |                            |                           |                                  |                                       |                     |                            |                            |                            |      |
| Capital Support  |                         |                            |                           |                                  |                                       |                     |                            |                            |                            |      |
| Property Taxes   |                         |                            |                           |                                  |                                       |                     |                            |                            |                            |      |
| Primary Tax Levy   | 34,538,200              |                            |                           | 8,690,300                        |                                       |                     | 43,228,500                 | 42,667,700                 | 1.3%                       |      |
| Secondary Tax Levy   |                         |                            |                           |                                  | 4,974,800                             |                     | 4,974,800                  | 4,967,900                  | 0.1%                       |      |
| Property Tax Contingency   | (150,000)               |                            |                           | (45,000)                         | (30,000)                              |                     | (225,000)                  |                            | --                         |      |
| Gifts, Grants, and Contracts   |                         | 12,799,000                 |                           | 50,000                           |                                       |                     | 12,849,000                 | 14,025,000                 | -8.4%                      |      |
| Sales and Services   |                         |                            | 2,069,400                 |                                  |                                       |                     | 2,069,400                  | 2,151,000                  | -3.8%                      |      |
| Investment Income  | 55,000                  |                            |                           | 15,000                           | 10,000                                |                     | 80,000                     | 84,000                     | -4.8%                      |      |
| State Shared Sales Tax   |                         | 675,000                    |                           |                                  |                                       |                     | 675,000                    | 650,000                    | 3.8%                       |      |
| Other Revenues   | 442,900                 |                            | 734,300                   | 20,000                           |                                       |                     | 1,197,200                  | 1,142,800                  | 4.8%                       |      |
| Proceeds from Sale of Bonds  |                         |                            |                           |                                  |                                       |                     |                            |                            |                            |      |
| Total Revenues and Other Inflows   | \$ 46,437,100           | \$ 14,248,400              | \$ 3,696,000              | \$ 8,730,300                     | \$ 4,954,800                          | \$                  | \$ 78,066,600              | \$ 80,502,600              | -3.0%                      |      |
| <b>TRANSFERS</b>   |                         |                            |                           |                                  |                                       |                     |                            |                            |                            |      |
| Transfers In   |                         |                            | 906,500                   | 2,000,000                        | 1,841,200                             |                     | 4,747,700                  | 5,723,900                  | -17.1%                     |      |
| (Transfers Out)  | (4,346,100)             |                            | (401,600)                 |                                  |                                       |                     | (4,747,700)                | (5,723,900)                | -17.1%                     |      |
| Total Transfers  | (4,346,100)             |                            | 504,900                   | 2,000,000                        | 1,841,200                             |                     | -                          | -                          |                            |      |
| Less:  |                         |                            |                           |                                  |                                       |                     |                            |                            |                            |      |
| District Governing Bd - Designated Amount<br>Per Financial Stability Policy      | (4,833,000)             |                            |                           |                                  |                                       |                     | (4,833,000)                | (4,720,000)                | 2.4%                       |      |
| District Governing Bd - Designated Into<br>Capital Projects Accumulation Account |                         |                            |                           | (8,400,000)                      |                                       |                     | (8,400,000)                | (7,500,000)                | 12.0%                      |      |
| <b>Total Resources Available for the Budget Year</b>                             | \$ 45,801,000           | \$ 14,665,400              | \$ 4,599,900              | \$ 11,863,300                    | \$ 7,510,000                          | \$                  | \$ 84,439,600              | \$ 85,976,600              | -1.8%                      |      |

\*These amounts exclude amounts not in spendable form (i.e., prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact

**YAVAPAI COUNTY COMMUNITY COLLEGE DISTRICT**

**BUDGET FOR FISCAL YEAR 2017  
EXPENDITURES AND OTHER OUTFLOWS**

**TOTAL RESOURCES AVAILABLE FOR THE  
BUDGET YEAR (from Schedule B)**

**EXPENDITURES AND OTHER OUTFLOWS**

|  | CURRENT FUNDS           |                            |                           | PLANT FUNDS                      |                                       | Other Funds<br>2017 | Total<br>All Funds<br>2017 | Total<br>All Funds<br>2016 | %<br>Increase/<br>Decrease |
|--|-------------------------|----------------------------|---------------------------|----------------------------------|---------------------------------------|---------------------|----------------------------|----------------------------|----------------------------|
|  | General<br>Fund<br>2017 | Restricted<br>Fund<br>2017 | Auxiliary<br>Fund<br>2017 | Unexpended<br>Plant Fund<br>2017 | Retirement of<br>Indebtedness<br>2017 |                     |                            |                            |                            |
| <b>TOTAL RESOURCES AVAILABLE FOR THE<br/>BUDGET YEAR (from Schedule B)</b> | \$ 45,801,000           | \$ 14,665,400              | \$ 4,599,900              | \$ 11,863,300                    | \$ 7,510,000                          | \$                  | \$ 84,439,600              | \$ 85,976,600              | -1.8%                      |
| <b>EXPENDITURES AND OTHER OUTFLOWS</b>                                     |                         |                            |                           |                                  |                                       |                     |                            |                            |                            |
| Instruction  | \$ 17,516,000           | \$ 2,814,600               | \$ 171,900                | \$                               | \$                                    | \$                  | \$ 20,502,500              | \$ 20,640,500              | -0.7%                      |
| Public Service   | 156,000                 | 112,000                    | 819,000                   |                                  |                                       |                     | 1,087,000                  | 1,084,800                  | 0.2%                       |
| Academic Support   | 4,745,000               | 2,000                      |                           |                                  |                                       |                     | 4,747,000                  | 4,878,000                  | -2.7%                      |
| Student Services   | 5,021,000               | 1,144,200                  | 616,000                   |                                  |                                       |                     | 6,781,200                  | 6,485,200                  | 4.6%                       |
| Institutional Support (Administration)                                     | 8,775,000               |                            |                           |                                  |                                       |                     | 8,775,000                  | 8,672,000                  | 1.2%                       |
| Operation and Maintenance of Plant   | 6,270,000               |                            |                           |                                  |                                       |                     | 6,270,000                  | 6,125,000                  | 2.4%                       |
| Scholarships   | 878,000                 | 10,202,600                 |                           |                                  |                                       |                     | 11,080,600                 | 12,260,500                 | -9.6%                      |
| Auxiliary Enterprises  |                         |                            | 1,528,700                 |                                  |                                       |                     | 1,528,700                  | 1,518,700                  | 0.7%                       |
| Capital Assets/Maintenance   |                         |                            |                           | 11,398,400                       |                                       |                     | 11,398,400                 | 12,073,600                 | -5.6%                      |
| Debt Service-General Obligation Bonds                                      |                         |                            |                           |                                  | 5,051,800                             |                     | 5,051,800                  | 5,045,900                  | 0.1%                       |
| Debt Service-Other Long Term Debt  |                         |                            |                           |                                  | 1,841,200                             |                     | 1,841,200                  | 1,842,800                  | -0.1%                      |
| Other Expenditures   |                         |                            | 1,065,300                 |                                  | 3,000                                 |                     | 1,068,300                  | 1,069,300                  | -0.1%                      |
| Contingency  | 800,000                 |                            | 100,000                   | 250,000                          |                                       |                     | 1,150,000                  | 1,827,300                  | -37.1%                     |
| <b>Total Expenditures and Other Outflows</b>                               | \$ 44,161,000           | \$ 14,275,400              | \$ 4,300,900              | \$ 11,648,400                    | \$ 6,896,000                          | \$                  | \$ 81,281,700              | \$ 83,523,600              | -2.7%                      |

**YAVAPAI COUNTY COMMUNITY COLLEGE DISTRICT**

**YAVAPAI COLLEGE**

**Budget for Fiscal Year 2016-2017**

**May, 10, 2016, Public Hearing and Special Board Meeting for Final Adoption**

**CERTIFICATE OF ADOPTION**

The proposed budget was approved by local Governing Board action and was published as specified by law for presentation to taxpayers of the District for final adoption after the public hearing. This is the Adopted Budget as presented to the District taxpayers and adopted at the special board meeting following the public hearing held on May, 10, 2016.

\_\_\_\_\_  
Dr. Patricia McCarver, Chair, Governing Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Penelope H. Wills, President

\_\_\_\_\_  
Date

**DISTRICT GOVERNING BOARD**

| <u>Signature</u> |   | <u>Printed Name</u>          | <u>Title</u>                       | <u>Term Expires</u> |
|------------------|---|------------------------------|------------------------------------|---------------------|
| _____            | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Abstain | <u>Mr. Raymond Sigafos</u>   | <u>Member, District 1</u>          | <u>12/31/2018</u>   |
| _____            | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Abstain | <u>Ms. Deb McCasland</u>     | <u>Member, District 2</u>          | <u>12/31/2016</u>   |
| _____            | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Abstain | <u>Mr. Albert Filardo</u>    | <u>Member, District 3</u>          | <u>12/31/2018</u>   |
| _____            | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Abstain | <u>Dr. Patricia McCarver</u> | <u>Chair, District 4</u>           | <u>12/31/2020</u>   |
| _____            | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Abstain | <u>Mr. Steve Irwin</u>       | <u>Board Secretary, District 5</u> | <u>12/31/2020</u>   |

**CHIEF FISCAL OFFICER**

\_\_\_\_\_  
Signature  
Dr. Clint Ewell, VP of Finance & Administrative Services

\_\_\_\_\_  
Date

**Presenter :** Patricia McCarver      **Start Time :** 1:13 PM      **Item No :** 3  
**Proposed By :** Patricia McCarver      **Time Req :** 16  
**Proposed :** 2/16/2016      **Item Type :** Procedure Item

| Policy No. | Description  | Ref No |
|------------|--|--------|
| 3.1.1      | Shall operate in all ways mindful of its civic trusteeship obligation to all the owners of its district and its lawful obligations in compliance with Title 15, Chapter 12 Community Colleges of the Arizona Revised Statutes and all other applicable federal and state statutes and regulations. | 396361 |
| 3.2.1      | And its Ownership Linkage shall be the link between the organization and its owners, who are residents of Yavapai County and those who are affected by Yavapai College.  | 560671 |

**Description :** Public Comment - INFORMATION

**Details :** 42-17104. Public hearing on expenditures and tax levy

A. The governing body of each county, city or town shall hold a public hearing on or before the fourteenth day before the day on which it levies taxes as stated in the notice under section 42-17103. Any taxpayer may appear and be heard in favor of or against any proposed expenditure or tax levy.

This is an opportunity for residents of Yavapai County within the jurisdiction of the Yavapai College District Governing Board to provide their input on the FY 2016-2017 budget.

If you wish to address the Board, please complete a "Request to Speak" form, and give it to the recording Secretary and be prepared to limit your remarks to three minutes.

**Attachments :**

No Attachments

**Presenter :** Patricia McCarver      **Start Time :** 1:29 PM      **Item No :** 4  
**Proposed By :** Patricia McCarver      **Time Req :** 1  
**Proposed :** 2/16/2016      **Item Type :** Procedure Item

| Policy No. | Description  | Ref No |
|------------|--|--------|
| 3.4        | To accomplish its job products with a governance style consistent with Board policies, the Board shall follow an annual agenda which (a) completes a re-exploration of Ends policies annually; and (b) continually improves Board performance through Board education and enriched input and deliberation. | 558881 |

**Description :** ADJOURNMENT - PROCEDURAL

**Details :**

**Attachments :**

No Attachments